

IUSBSE  
**International  
College of Fellows**

BYLAWS

*Approved 7 December 2007*

## **Article I: Name**

International College of Fellows of Biomaterials Science and Engineering (ICF-BSE)

## **Article II: Organization and Mission**

The ICF-BSE has been organized and established to be the professional organization of all duly elected FELLOWS OF BIOMATERIALS SCIENCE AND ENGINEERING (FBSE). The ICF-BSE transcends local or national associations of the Fellows, and operates independently of any of the national societies of biomaterials or the International Union of Biomaterials Science and Engineering (IUSBSE).

It is the mission of the ICF-BSE to provide a forum for professional discussion and interactions among all FBSE on issues pertaining to international collaborations, scientific exchanges and the practice of Biomaterials Science and Engineering (BSE) within a global community of scientists. Specifically the ICF-BSE has the following tasks:

- 1) provide visibility for the FBSE as a group of internationally recognized leaders in the field of Biomaterials Science and Engineering
- 2) foster international interactions of biomaterials scientists and engineers;
- 3) complement the activities of the national societies for biomaterials science and engineering and the activities of local (national) associations of FBSE by providing a global/international perspective;
- 4) promote and encourage professional education in the field of Biomaterials Science and Engineering with a special emphasis on international cooperation and information sharing in a global environment; and
- 5) promote and implement joint programs and activities among all FBSE irrespective of national boundaries.

## **Article III: Members**

The ICF-BSE constitutes all persons who have been awarded the internationally recognized meritorious status of FBSE by the International Union of Societies for Biomaterials Science and Engineering (IUS-BSE).

### **1. Types of Membership**

Active fellows are those who have explicitly joined the ICF-BSE by signing a membership declaration. Inactive fellows are those who are duly elected FBSE but who do not wish to participate in the activities of the ICF-BSE. Only active fellows are eligible to vote and to pursue office within the ICF-BSE

### **2. Change in Membership Status**

Any duly elected FBSE has the right to change his/her membership status in the ICF-BSE from active to inactive, or from inactive to active at any time by signing or rescinding the ICF-BSE membership declaration.

### **3. Termination of Fellow Status**

Fellows have the right to resign from their fellow status. Any fellow who resigns from fellow status or whose fellow status is terminated by the IUS-BSE, is no longer eligible to be a member of the ICF-BSE.

#### 4. Designation

All fellows, upon election, are entitled to be known as: "Fellow, Biomaterials Science and Engineering," and to append the letters FBSE to their name, after all other academic and honors identifiers.

### Article IV: Officers

#### 1. Steering Committee

The Steering Committee (SC) constitutes the government of the ICF-BSE. It consists of three (3) officers and (five) 5 members-at-large:

Chair, IFC-BSE,  
Treasurer, IFC-BSE,  
Secretary, ICF-BSE, and  
five (5) additional steering committee members.

#### 2. Interim Steering Committee

An initial SC was constituted by the Fellows participating at a special meeting during the meeting of the FBSE at the World Biomaterials Congress in Sydney 2004. The initial roster of officers are:

Chair: Joachim Kohn  
Treasurer: Open, no funds  
Secretary: Melissa Aranzamendez  
Members: Young Ha Kim  
James Kirkpatrick  
John Ramshaw  
Paul Santerre  
David Williams

The term of this interim SC will expire at the closing day of the next World Biomaterials Congress in 2008 in Amsterdam, The Netherlands.

### Article V: Election and Votes

#### 1. Steering Committee

All active fellows of the ICF-BSE are eligible to nominate themselves for membership of the Steering Committee. The Secretary of the Steering Committee will contact all active fellows at least 9 months before each World Biomaterials Congress to solicit self-nominations. Self-nomination packages will be submitted by individual fellows to the Secretary and will contain a resume of the candidate and a statement of the purpose and vision of the candidate for the ICF-BSE. All self-nominations will be placed on the web site of the ICF-BSE at least 6 months prior to the next World Biomaterials Congress. The Secretary will send at least three electronic reminders to all active fellows to vote for up to eight candidates. Those eight (8) candidates receiving the highest numbers of votes will become

the members of the Steering Committee. The term of the Steering Committee begins at the World Biomaterials Congress at the end of a Meeting of the fellows of ICF-BSE and ends four years later upon conclusion of a Meeting of the fellows of ICF-BSE at the next World Biomaterials Congress.

Immediately upon confirmation of their election to the Steering Committee, the newly elected members of the Steering Committee will elect among themselves by simple majority the Chair, Treasurer, and Secretary of the ICF-BSE. The term of the officers coincides with the term of the Steering Committee.

There are no term limits for the officers or the members of the Steering Committee. Current officers and steering committee members are eligible to nominate themselves for additional terms of service as outlined in Article V-2.

## 2. Committees of Fellows

The Chair of the Steering Committee, upon approval by a majority of steering committee members, appoints and convenes as needed additional committees on any subject within the mission of the ICF-BSE.

## Article VI: International College of Fellows Business

### 1. Meetings of the Steering Committee

Considering the global nature of the ICF-BSE, the business of the organization will be conducted predominantly via electronic means such as web-based communications and electronic mail. Likewise, meetings of the Steering Committee and votes will be conducted electronically. The Secretary is responsible to ensure that electronic communications and the recorded meeting minutes are securely achieved both in electronic form and as hard copy print-outs.

### 2. Meetings of the members of the ICF-BSE

Since the fellows are dispersed around the globe, traditional, face-to-face meetings of the FBSE are impractical. All business requiring votes by the entire membership will be transacted by appropriate electronic means and archived both in electronic and hard-copy format. At the occasion of each World Biomaterials Congress, the Chair of the Steering Committee will arrange for a meeting room at the venue of the World Congress and will convene a meeting of all fellows. In addition, the Chair of the Steering Committee as well as any of the members of the Steering Committee may convene meetings of the fellows as needed at any venue deemed appropriate for the meeting. At least one-month's notice will be given prior to the meeting.

### 3. Communication within the International College of Fellows

Communication between fellows and between the Steering Committee and fellows shall be as frequent as deemed advisable or necessary. All those means of written communication are acceptable that allow official tracing. Such means include surface mail, airmail, e-mail,

fax, and internet. To facilitate such communications, the Chair of the Steering Committee is responsible for establishing and maintaining a web site and to publish a semi-annual news letter that will be mailed to all fellows.

4. Assistance by the IUS-BSE

In the event that, for any reason, the fellows of the ICF-BSE fail to convene the required fellows meeting at the World Congress, or fail to elect officers and a Steering Committee as outlined in Article IV, the Chair of the IUS-BSE will become the interim chair of the ICF-BSE and will appoint an interim Steering Committee to assist the ICF-BSE to develop a duly elected slate of officers and Steering Committee, as outlined in Article IV.

5. Fees and Costs

As an honorary organization, the ICF-BSE will have no required membership fees. Costs of participating in ICF-BSE activities will be borne by individual ICF-BSE members. Operating funds will be sought from voluntary contributions to ICF-BSE and received as philanthropic or educational donations.

6. Change of bylaws

These bylaws can be amended or changed. Such changes require a simple majority of the Steering Committee and an affirmative vote of a majority of the active fellows who responded. Any active fellow can suggest changes of the bylaws to the Steering Committee. The members of the Steering Committee must consider such proposals at their next official meeting and, if accepted by a majority of Steering Committee members, the proposed bylaws change must be submitted to all active fellows for a vote, to be decided by simple majority without requirement for a quorum.

## **Article VII: Approval of Bylaws**

This set of Bylaws was recommended by the Interim Steering Committee, 21 September 2007, and approved by a majority on 7 December 2007.